

ورشة عمل عن خصائص Office 365

اسم المحاضر: م/ ندى عيسى

التاريخ: 11/3/2023

الوقت: الثامنة مساء عبر google meet

محتوى الورشة:

كيفية انشاء حساب على ابن الهيثم للدراسات العليا

كيفية تفعيل البريد الجامعى

كيفية الدخول على البريد الجامعى

كيفية الحصول على ترخيص نسخة ويندوز اصلية مقدمة من الجامعة للطالب

الخصائص الجديدة في office 365

الخصائص الجديدة في Microsoft edge

الفئة المستهدفة: الهيئة المعاونة وطلاب الدراسات العليا



وحدة الخدمات الالكترونية



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https://www.office.com/?auth=2

Microsoft 365

Welcome to Microsoft 365

Install apps -

Recommended

- You recently opened this 1h ago
Document9
- You edited this 1h ago
Presentation3

Quick access

All Recently opened Shared Favorites +

- Your Recording 6 Just now
- Document10 3m ago
- Presentation3

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You

A screenshot of the Microsoft 365 dashboard in a web browser. The page shows a navigation sidebar on the left with icons for Home, Create, My Content, Apps, Outlook, Teams, Word, Excel, PowerPoint, OneNote, and Forms. The main content area displays a "Welcome to Microsoft 365" message, a search bar, and an "Install apps" button. Below this, there are two "Recommended" sections: "You recently opened this 1h ago" showing a "Document9" and "You edited this 1h ago" showing a "Presentation3". A "Quick access" section follows, with tabs for "All", "Recently opened", "Shared", and "Favorites". It lists "Your Recording 6" (Just now), "Document10" (3m ago), and "Presentation3". A notification at the bottom states "Screencastify - Screen Video Recorder is sharing your screen." with "Stop sharing" and "Hide" buttons. A user profile card for "You" is visible in the bottom right corner. The browser's address bar shows "https://www.office.com/?auth=2".

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Document9.docx x win.pdf x New tab x +

File | D:/Users/East%20Sound/Desktop/ورشة/win/win.pdf

1 of 6

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Damietta University
مركز الاتصالات وشبكة معلومات الجامعة

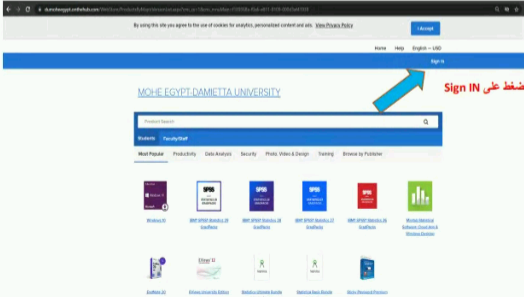
خدمات Windows Azure – Microsoft Windows

- تفعيل الخدمات يتم اتباع الخطوات التالية:

1- يتم الدخول على الرابط التالي:
<https://DUmohegypt.onthehub.com>

2- تظهر النافذة التالية يتم الدخول على: **Sign In:**

بم الضغط على Sign IN



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You

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Microsoft 365

Welcome to Microsoft 365

Install apps -

Recommended

- You recently opened this 1h ago
Document9
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Quick access

All Recently opened Shared Favorites +

- Your Recording 6 Just now
- Document10 3m ago
- Presentation3

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You

A screenshot of the Microsoft 365 dashboard in a web browser. The page shows a navigation sidebar on the left with icons for Home, Create, My Content, and various apps like Outlook, Teams, Word, Excel, PowerPoint, OneNote, and Forms. The main content area displays a "Welcome to Microsoft 365" message, a search bar, and sections for "Recommended" and "Quick access". The "Recommended" section shows two items: "Document9" (recently opened) and "Presentation3" (recently edited). The "Quick access" section shows "Your Recording 6" (just now), "Document10" (3m ago), and "Presentation3". A "Screencastify" sharing notification is visible at the bottom, and a user profile card for "You" is on the right. The browser's address bar shows the URL "https://www.office.com/?auth=2".



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https://duuniv-my.sharepoint.com/personal/it_unitagr_du_edu_eg/_layouts/15/doc.aspx?sourcedoc={20172ff6-6cf6-4ecd-a946-91f7a3e23c34}&action...

Word Document10 - Saving...

File Home Insert Layout References Review View Help

Comments Catch up Editing Share

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You know my son hello only the money the number a little bit table why

Page 1 of 1 15 words English (U.S.) Text Predictions: On Editor Suggestio...

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https://www.office.com/create?auth=2

Microsoft 365

Create

Document Word

Presentation PowerPoint

Workbook Excel

Form Forms

Quiz Forms

Page OneNote

Notebook OneNote

List Lists

Start with a template

Recommended

Presentations

College Tools

Resumes and Cover Letters

Flyers

Brochures

Planners and Trackers

More

PowerPoint

Color block student certificate of excellence

Elementary school award certificate

Chalkboard education presentation (widescreen)

Blue bookstack

Excel

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https://www.office.com/?auth=2

Microsoft 365 Search

Welcome to Microsoft 365

Install apps

Recommended

- You recently opened this 1h ago
 - Audio file [Download Link](#)
 - Transcript [View](#)
 - Document9
- You edited this 1h ago
 - Presentation3

Quick access

All Recently opened Shared Favorites + Upload

- Presentation3 1h ago You edited
- Your Recording 5 1h ago You edited
- Document3 You received

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Microsoft
Your order has been placed and a confirmation email will be sent to you shortly. An invoice you can print is available [here](#). Detailed information about all of your orders can always be found under "Your Account".

Details (Order Number: 100733410621)

Access Codes

Microsoft Windows 11 Education (Multi-language) - Knowledge - Product Key

31 Days Left
Your Access Expires in 3 months.

Product Key: [Redacted]

Quantity: 1

Unit Price: [Redacted]

Subtotal: [Redacted]

People Also Bought:

24	Extended Access Guarantee (24 months) Upgrade all items in your order from Basic to Extended Access, which guarantees 24 months of access to your downloads and apps for just a small fee. Note that it does not extend the initial licensing.	\$5.99	Add
	Learn more about Extended Access Guarantee		
	Audit/Forensic Screen Grabber Pro	\$179.99	Add
	View Product Details		Buy More

ملاحظة هامة:

- 1- يتم تنزيل نسخة واحدة فقط سواء: Windows 10 or Windows 11
- 2- يمكن الاستفادة بخدمات Microsoft Azure من خلال الرابط التالي:
<https://azure.microsoft.com/en-us/get-started/azure-portal>

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https://azure.microsoft.com/en-us/get-started/azure-portal

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Details (Order Number: 100733410621)

Access Codes

Microsoft Windows 11 Education (Multi-language) - Keyboard - Product Key
31 Days Left
View Order Details | Renew

Product Key: [REDACTED]
Download Microsoft Windows 11 Education (Multi-language)

People Also Bought:

24	Extended Access Guarantee (24 months) Upgrade all items in your order from Basic to Extended Access, which guarantees 24 months of access to your downloads and apps for just a small fee. Note that it does not extend the initial warranty.	\$5.95	Add
	Learn more about Extended Access Guarantee		
	Auditorium Screen Grabber Pro	\$170.00	Add
	View Product Details		Buy Now

ملاحظة هامة:
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https://dumohegypt.onthehub.com/WebStore/ProductsByMajorVersionList.aspx?cmi_cs=1&cmi_mnuMain=f189365a-f0a6-b811-8109-000d3af41938

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- IBM® SPSS® Statistics 27 GradPacks
- IBM® SPSS® Statistics 26 GradPacks
- Minitab Statistical Software: Cloud App 6

Windows 10 EViews 12 meet.google.com is sharing your screen. Stop sharing Hide

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Click to

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2. ادخل البريد الإلكتروني الخاص بك
3. أعد كتابة البريد الإلكتروني مرة أخرى
4. ثم اضغط على ارسال

ابن الهيثم

انشاء حساب طالب مقدم
رقم جواز السفر الرقم القومي
البريد الإلكتروني الخاص بك
اعداد ادخال البريد الإلكتروني
ارسال
انتهت الخطوات في هذه الخطوة اعد اتمام التسجيل
عودة الى القبول

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4. ثم اضغط على ارسال

ابن الهيثم

إنشاء حساب طالب متقدم

رقم جواز السفر / الرقم القومي

البريد الإلكتروني الخاص بك

أعد ادخال البريد الإلكتروني

ارسال

إنشاء الحسابات في كافة الفروع الخاصة بالدراسات
عودة إلى الدخول

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aya ghonime Faculty of Agriculture...

khalid mohsen Saleh Fatma

Abd Elrahman moh... Hager Awad

Nawal Mousa 2 others

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البريد الإلكتروني

1. ادخل الاسم كاملا باللغة الإنجليزية
2. ادخل اسم البريد الإلكتروني المراد انشائه لك بشكل صحيح ويكون معبر عن اسم الشخص ويفضل ان يكون الاسم الاول مع الاسم الاخير ويراعى عدم وجود أي مسافات في البريد الإلكتروني أو أي رموز خاصة (@, %, \$, #, &) وغيرها.
3. ادخل كلمة المرور للبريد الإلكتروني الذي تقوم بإنشائه

انشاء البريد الإلكتروني يتم خلال 24 ساعة

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1 * كتيب الدخول على البريد الجامعي من خلال Google Workspace

2 * google في الموقع على موقع gmail ثم اضغط على التالي

3 * اكتب البريد الجامعي الخاص بك كاسم مستخدم ثم اضغط على التالي

4 * اكتب كلمة المرور الخاصة بك في المربع المخصص لذلك ثم اضغط على التالي

5 * اضغط على التالي

تسجيل الدخول
الم تابعة إلى Gmail

لا تترك البريد الإلكتروني غير المرسل
it_unitagr@du.edu.eg

هل نسيت البريد الإلكتروني؟
ألا تمتلكه هذا الكمبيوتر؟ استخدم وضع الضيف لتسجيل الدخول بشكل خاص.
مزيد من المعلومات

إنشاء حساب

التالي

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khalid mohsen Saleh Fatma
Abd Elrahman moh... Hager Awesad
Nawal Mousa 3 others

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